



NEWSLETTER

SUBEENEWLAKE NEWS AND PASSWORDS FOR MAY / JUNE 2023

Introducing Our New Employees



Callie

Callie is a new support worker in Coffs Harbour. Callie has relocated to Coffs from Tasmania, where she worked as a care worker & will be studying Cert III in Individual Support. Callie is looking forward to becoming part of the Subee Team.



Tayne

Tayne is a new support worker in Coffs Harbour. Tayne is a Coffs local and is currently studying nursing at university. Tayne is looking forward to becoming part of the Subee Team.



Comfort

Comfort is a new support worker in Coffs Harbour. Comfort has a diploma in Community Services and 4 years experience in care work. Comfort is looking forward to becoming part of the Subee Team.



Alice

Alice is a new support worker in Coffs Harbour. Alice has previous experience in childcare & will be studying Cert IV in Disability Support. Alice is looking forward to becoming part of the Subee Team.



Fiona

Fiona has joined the Coffs Harbour Admin Team as a Service Coordinator looking after NDIS & Aged Care clients. Fiona has over 30 years experience working as a registered nurse. Fiona is looking forward to becoming part of the Subee Admin Team.

Upcoming Events - Coffs Harbour

Sharks vs Knights NRL

20 May 2023

Coffs Coast
WE'RE BACK!

SATURDAY 20 MAY
KICK OFF: 3.00PM

ON SALE NOW

INTERNATIONAL STADIUM
COFFSCOAST


[Click Here for Tickets](#)

Million Paws Walk

28 May 2023



Join us for a great family and dog-friendly day of fun, and help raise vital funds for animals in need. This walk will be held by the RSPCA Coffs Harbour Shelter. Registration opens at 9:00am and the walk will kick off at 10:00am. Enjoy delicious food and coffee stalls, market stalls, the RSPCA merchandise stall, games, entertainment and prizes, all in support of a great cause. It's set to be a tail-waggingly good day for the whole family, so register now and get ready to put on your walking shoes for a fun day out with the pooch and family!

 Park Beach Reserve, Coffs Harbour

millionpawswalk.com.au/coffsharbour

Bananafest

6-7 May 2023

A vibrant promotional banner for BananaFest 2023. The word 'BANANAFEST' is written in large, colorful letters (orange, yellow, green). To the right is a green palm tree with a bunch of bananas. Below the title, it says 'THE BIG BANANA | COFFS HARBOUR | NSW 2023' and '2 DAYS | 3 SHOWS | ALL RIDES | FOOD MUSIC FUN'. The dates '6-7 MAY 2023' are prominently displayed. At the bottom, a list of performing acts is shown: ALEX LLOYD, AVALANCHE CITY, JOSH PYKE, KATE MILLER-HEIDKE, KATI NOONAN, SKUNK HOUR, THE BEAUTIFUL GIRLS, THE SOUL MOVERS, TIM FREEDMAN, BLUEY, KANGAROO BEACH, THE WIGGLES FRIENDS DANCE PARTY, and THE TOADS. The background is a warm, yellow-orange gradient with images of bananas and festival scenes.

[Click here for tickets](#)

Upcoming Events - Newcastle

The Bath House Garden Open Day

21 May & 18 June 2023

The Bath House Garden is a private country garden just minutes from the centre of Maitland.

The peaceful, rustic charm of this seasonal garden, flows around a country home and small lake, with both ornamental and productive spaces. One Sunday a month the gardens are open to the public. There is no need for a booking just come when it suits and enjoy their beautiful, seasonal garden. Why not pull up a spot under a tree and take some time out.

10:00am - 4:00pm

🕒 Adult from \$15
Child from \$5

www.thebathhousegarden.com.au



📍 The Bath House Garden
2 Forest Hill Drive
Oakhampton Heights

Harry Potter Live in Concert

22 May 2023



Civic Theatre
375 Hunter Street
Newcastle
2300

Experience the most wonderful music from the Harry Potter movies in a unique concert evening with a star guest from the movies, the Magical Symphonic & Philharmonic Film Orchestra, a wonderful choir, and magical illusions!

This magical concert will make the hearts of all Harry Potter fans beat faster! An unforgettable night! Starts 7:30pm
Run time 2hrs inc interval

[Buy Tickets Here](#)

Notices

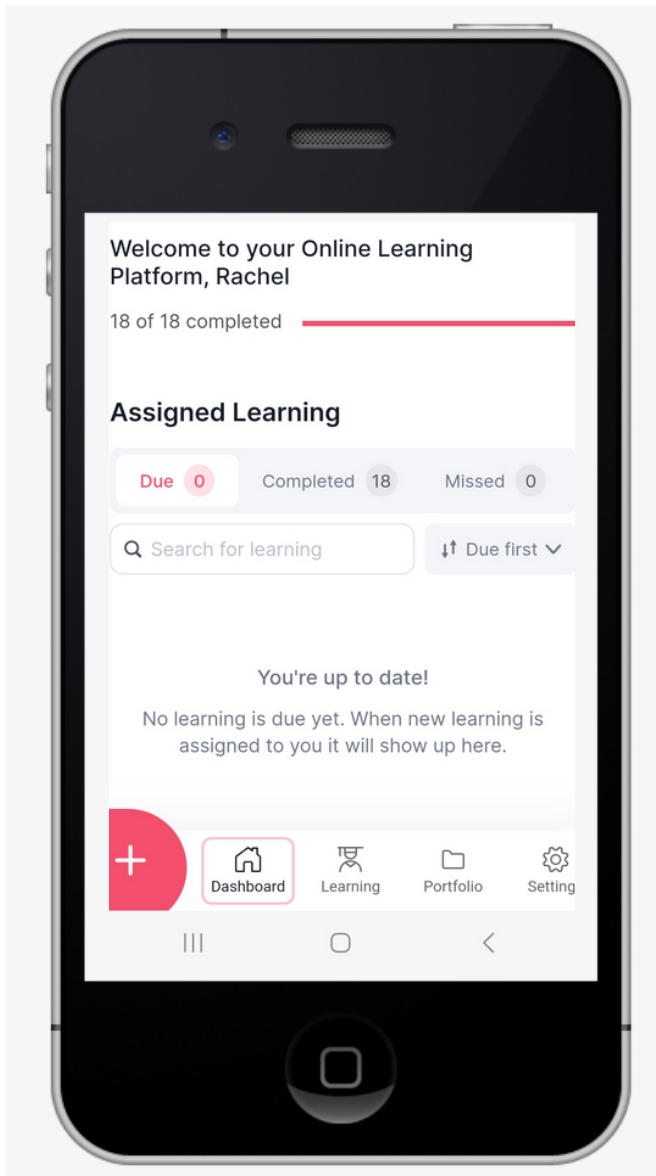
Online Training Upcoming Topics:

May - Keeping Secrets

June - Reporting Incidents.

Dementia & Understanding Behavioral Changes

**Download the Ausmed App in
your App Store for easier
access**



Monthly Schedule:

	2022/ 2024
January	How to deal with complaints in Healthcare
February	-Recognising and responding to Elder Abuse -Infection Control Basic Principles
March	-Minimising Restrictive Practices: Restraint -Duty of Care
April	Understanding Professional Boundaries
May	Aged Care Quality Standards
June	Reporting Incidents with Confidence
July	Lone Working Safety in the Home
August	What is Consumer-Directed care?
September	Meal Service in the home / Food Handling Basics
October	Medication Adherence & Prompting
November	Hyperglycemia & Hypoglycemia: A diabetes Emergency
December	Dignity of Risk
	2023 / 2025
January	Cultural Safety in Healthcare
February	Recognising and responding to Elder Abuse
March	Minimising Restrictive Practices: Restraint
April	Bullying, Harassment & Discrimination in the Workplace
May	Keeping Secrets: The Healthcare Workers Duty of Confidentiality
June	-Reporting Incidents with Confidence -Dementia & Understanding Behavioral Changes
July	Risk Assessment & Management in the Home
August	Sepsis: Signs, Symptoms & qSOFA
September	Understanding End-Of-Life Care
October	Manual Handling
November	Apology and Open Disclosure in Healthcare
December	Mental Health Stigma



Australia's
**Biggest
Morning
Tea**

We're hosting a Biggest Morning Tea

Please help us
support people
impacted by cancer!

Coffs Harbour

Hello

You are invited to our Australia's Biggest Morning Tea. Let's get together and enjoy a cuppa so we can support those impacted by cancer.

Host SubeeNewlake Coffs Harbour

Where Subee Office

Date 25th May 2023

Time 10:30am - 12:00pm

Details All Staff, clients, family & friends Welcome!

Care Workers -Bring your clients :)

RSVP by

Phone/Email rphillips@subeenewlake.com.au

Newcastle

Hello

You are invited to our Australia's Biggest Morning Tea. Let's get together and enjoy a cuppa so we can support those impacted by cancer.

Host SubeeNewlake Newcastle

Where SubeeNewlake Office Newcastle

Date 25th May 2023

Time 10:30am - 12:00pm

Details All Staff, clients, family & friends Welcome!

Care Workers -Bring your clients :)

RSVP by

Phone/Email kbakewell@subeenewlake.com.au



**Can't Make it to morning tea? Thats Ok,,
You can still donate by clicking on the link**

[Click Here to Donate](#)

[Click Here to Donate](#)

AN INVITATION TO JOIN OUR TEAM ON **INSTAGRAM**



We have joined the Gram to tell the world about what we do and how we do it. Pretty please give Subee Newlake a follow?
[instagram.com/subeenewlake](https://www.instagram.com/subeenewlake)



SUBEE: (2 6651 2152) | Facebook | NEWLAKE: (2 4966 8399) | Facebook

[GO TO ALTURA](#) [HELP](#)

subee
Home Care • Adult Disability Support • AgeCare • Packages

newlake
Home Care • Adult Disability Support • AgeCare • Packages

Home Library News Training Feedback Other Resources HR Staff Discounts and Deals

Subee Newlake Staff Portal
Your place to access to News, Library, Forms and Training

COVID-19 vaccine booster doses
Don't forget!
Send a copy of your booster vaccination so we can update your vaccination records.

LIBRARY ACCESS OUR FORMS, POLICIES & PROCEDURES HERE	NEWS ALL THE NEWS & UPDATES YOU NEED TO KNOW	TRAINING ACCESS TO YOUR COURSES & TRAINING SCHEDULE	HR EMPLOYEE RESOURCES FOR NEW AND EXISTING STAFF
FORMS POLICIES LEGISLATION	NEWS SUBMIT YOUR NEWS	GO TO ALTURA INSTRUCTIONS: NEW STAFF INSTRUCTIONS: STAFF	HR PAGE EMPLOYEE HANDBOOK

Your New Password

The new password to access the Staff Portal for March / April is

USERNAME: Staff
PASSWORD: Mother

[Our Staff Portal](#)

[Our Website](#)

A big happy birthday to everyone with a birthday this May & June.

Wishing you a day full of laughter and happiness and a year that brings you much success. May all life's blessings be yours, on your birthday and always.

Wishing you a happy birthday, a wonderful year and success in all you do.



Flu Vaccination Clinic - Coffs



Annual vaccination is the most important measure to prevent influenza and its complications. To support you with obtaining your vaccination we will be holding a vaccination clinic at our office on Wednesday 17th May 2023 @ 3pm-3:45pm. SubeeNewlake will cover the cost. Please inform Rachel if you wish to attend.

Flu Vaccination - Newcastle

Annual vaccination is the most important measure to prevent influenza and its complications. To support you with obtaining your vaccination we encourage you to receive your Influenza Vaccination from your local GP, or some Pharmacies have the option. You will be reimbursed when you send your certificate and receipt to Kirin.



HAPPY
MOTHER'S
DAY



From HR:

A staff survey has been recently emailed to you – it only takes 5 minutes to complete and we appreciate your feedback 😊

.....

Support Worker/Cleaner/Lawns meetings will be held **quarterly** throughout the year.

.....

Please let admin office staff know if you are running late or if you are unable to attend a service. We can then ensure the clients care is managed.

FOLLOW US ON FACEBOOK



Coffs Harbour
Newcastle

FOLLOW US ON INSTAGRAM



SubeeNewlake

News for next newsletter?

Email: rphillips@subeenewlake.com.au



In-Home Care • NDIS Disability Support • Aged Care • Packages

[OUR WEBSITE](#)

[OUR STAFF PORTAL](#)