



Staff Shift Availability

SUBEE NEWLAKE

HOW THIS FORM WORKS: How many hours per week would you like to work? Note: due to the nature of the work we do and industry we are in, we are unable to guarantee hours. So this is an **indicator only**, to establish your availability with the Rosters team.

Staff Name:

Email address:

Phone number:

Date:

Week 1	Morning	Afternoon	Evening	Overnight/Sleepover
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Week 2	Morning	Afternoon	Evening	Overnight/Sleepover
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Comments: If you need to note any specifics about your availability (eg: can't start work before 9am))

HR - STAFF AVAILABILITY	PRINTED DOCUMENTS ARE UNCONTROLLED. VIEW CURRENT DOCUMENTS ON SUBEE NEWLAKE INTRANET	
V 5.0	23 FEBRUARY 2021	PAGE 1 OF 1

